


KELSEY HALL


**KELSEY HALL (Charities registered number 281056)
CHAIRMAN'S REPORT for year 2016/2017**

(i) Generally

Kelsey Hall continues under an active Management Committee. As you are no doubt aware the hall is used extensively, both during the day and in the evenings. I will not replicate the activities as these are now comprehensively scheduled on our very own web site that provides details of times etc of the various events and activities.

(ii) Maintenance (internally)

Last year both halls were redecorated and in addition fireproofed curtains were installed in both halls.

This past year has seen the complete replacement of the kitchen with new worktops and units under together with the provision of additional high level cupboards together with a water boiler. Thanks also go to a donation from Julie Stardust we also now have a dishwasher installed.

This replacement kitchen was completed following a major effort by Brian M. who organised and oversaw the works. Thanks should also go to our neighbour John Heath who stepped into the breach at the last minute to complete the associated electrical work. He has also carried out the electrical survey required to be completed in public buildings every five years.

Last year, a public address system was installed which is available for all users. Subsequently this has had to be contained in a secure cabinet to ensure there is no further misuse.

It was agreed previously that any replacement flooring in the main hall should be in timber. It was also noted that temperature and humidity levels need to be monitored with the intention of retaining the existing flooring. Now a liquid polish is applied every three weeks as a seal. I am pleased to again report, no further repairs have had to be carried out during the year on the main hall. Sections of the timber floor in the corridor had to be relaid but this was a consequence of a flood from the men's toilet.

(iii) Maintenance (externally)

With the replacement of all doors and windows, together with gutters, fascias and boarding with UPVC in previous years, external maintenance will hopefully from now onwards be minimal.

The external clock is now working, subject to the periodical replacement of the battery.

A working party will need to be arranged towards the end of November, generally tidying up the grounds and trimming back overhanging bushes etc

Following fund-raising the pre-school have completed a major refurbishment of their outside areas with new matting and upgraded with sand boxes etc together with overhauling the external canopy previously installed by them.

iv) Maintenance (generally)

Following the carrying out of extensive works over the last few years the general condition of the fabric of the hall is in good shape.

Due to flooding in areas in the car park some areas may need to be regarded however this could represent a major cost

Finally, thanks to Ifold Estates arranging for the sweeping the car park.

(v) Funding

The “Ifold Big Event” fund raising was held during May” in conjunction with IFRA. Remaining income was from user groups and private bookings. As in previous years a grant of £1,350.00 was received from the Parish Council.

(vi) Bookings

User groups have remained active as identified in the web site and overall the hall continues to be well used. Again thanks to Sarah for making the web site so attractive. To Michele has continued to deal ably with the bookings. After many years during which she struggled with major illness Michele is not seeking re-election. As user groups will be aware it is some years since rates were increased. Following a detailed review and discussion the Committee are recommending that hire rates increased and this will be discussed at the AGM

(vii) Trustees

As previously reported we accord with current Trustee legislation, so avoiding the need to update the deed. Further the property is registered with the Land Registry and the land is now vested with the Official Custodian for Charities.

(viii) Committee

We were very pleased to welcome during the year, Sharon who has filled the post of secretary and Sarah who has taken over from Michele as booking secretary. Particular thanks are due to Brian for overseeing the installation of the kitchen. Finally I would like to record thanks to fellow committee members for their support and in particular David for keeping the accounts, not least the kitchen refurbishment this has generated numerous transactions. Finally to Steven Carter for again completing the Audit.

(ix) Web Site

Again I am pleased to report thanks to the many hours of labour by Linda, Barbara and Sarah last year we continue to have a very impressive, indeed SUPER WEB SITE. (www.kelseyhall.org.uk) which is importantly being kept up to date.

(x) Conclusion

I think we can be pleased the hall is well maintained and as the treasurer will report our financial position remains sound, albeit our reserves have fallen as a result of the extensive capital expense over the last few years.

Brian Gravestock
Chairman
Kelsey Hall Management Committee
16th October 2017

Chairman	Brian Gravestock
Vice Chairman	Brian McNulty
Hon Secretary	Sharon Hammond
Hon Treasurer	David Watts
Bookings Secretary /Caretaker	Sarah Seager-Thomas
Committee	Mac McKenna
	Phil Winderbank-Scott